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| **Guidance for Overriding the Automatic Forward for Further Review Setting**  *a.k.a approving an activity that meets an objective significance threshold* |
| START myDisclosures will automatically set an activity’s status to “Forward for Further Review” if it meets a significance threshold.  Significance Thresholds include:   * Financial Interests   + Financial interest greater than $5,000   + Ownership interest greater than 5% in a privately-held company * Time Commitment   + Request of more than 1 day per week during contract period * Connection to the University   + Activity uses University resources (space, equipment, supplies, intellectual property)   + Activity involves other University persons (students, staff)   If you determine that the activity does not present a conflict of commitment or interest despite meeting the threshold, you can set the status to “Approve,” but you will need to provide an explanation.  Explanations could include:   * Financial Interests   + This activity is not related to the discloser’s University duties. * Time Commitment   + The requested time exceeds the guideline of one day per week, but the request is compatible the discloser’s University responsibilities. |
| If you have questions, please contact the COI office at [coi@illinois.edu](mailto:coi@illinois.edu) or 217-333-0034. |